**Last NAme, FIRST NAME**

Street Address | City, ST ZIP Code | Phone Number | SISD Student Email

|  |  |
| --- | --- |
| **Personal Summary** |  |
| [Give two sentences here that tell us the most important things about you and your intended college major and degree.] |  |
| **Education** |  |
| Name of high school | Expected Date of Graduation |
| * GPA
* Academies/Advanced Coursework/Important Electives related to your future career
* Academic Awards/Science Fair Awards/Destination Imagination/ Team Quest
 |  |
| **High school Extracurricular Activities (Include leadership roles, if any) & High school Volunteer Work (Include number of hours and contact name and number)**[Don’t forget to mention Skills & Abilities you’ve learned] |  |
| Example 1- Sports example (Track and Field) | Years participated |
| * #of years on Special Olympics Track and Field Team
* Leadership roles- co-captain 2022-23, captain 2023-24
* Sarah Smith, Sponsor, 915-555-5555 or email
* Skills- sportsmanship, importance of physical activity, healthy competition
 |  |
| Example 2- Church Volunteer (Catholic Church) | Years participated |
| * Summer Bible Study
* Tom Doe, volunteer coordinator, 915-555-5555
* Abilities- learned how to differentiate to learning styles and classroom management
 |  |
| Example 3- Community Volunteer Work | Years participated |
| * Volunteered 50 hrs (5 hrs every Saturday for 10 weeks)
* Joe Smith, volunteer coordinator, 915-555-5555
* Learned how to prune trees and harvest vegetables and fruits
 |  |
| Example 4- School Club | Years participated |
| * # of years in club
* Attended monthly meetings and volunteer activities at school
* Volunteered 18hrs (1 hour per week for fall semester to sell lunch for club fundraiser)
* Jane Doe, club sponsor, 915-555-5555 or email
 |  |
| Example 5- Fine Arts | Years participated |
| * # of years in ensemble
* 1st chair, flute
* John Doe, band director, 915-555-5555 or email
* Solo and Ensemble Division 1 rating- 2022, 2023, 2024
 |  |
| **Work Experience** [If any] |  |
| Advertising ManagerState College Student News | Start Date to End Date |
| * Responsible for page and classified advertising sales and promotions.
* Created successful advertising promotions which increased ad revenue by 65%.
 |  |
| ServerChilis | Start Date to End Date |
| * Provide excellent table service
 |  |